

NUMO. Scholarship programme libraries and archives for refugees from Ukraine

TEMPLATE: Application for scholarships (status: 18.08.2022)

You can now continue your scholarship application.

You can only submit your application in German or English. You may use a translation programme for translations from Ukrainian to German/English.

You find a Ukrainian version of the application form here: [dbv NUMO. Stipendienprogramm Bibliotheken und Archive für Geflüchtete aus der Ukraine \(bibliotheksverband.de\)](https://dbv-numo.stipendienprogramm-bibliotheken-und-archiv-fuer-gefluechtete-aus-der-ukraine-bibliotheksverband.de)

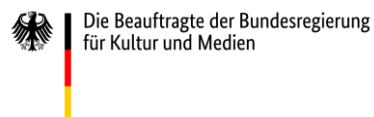
1. Personal details

1.1 First name	
1.2 Last name	
1.3 Date and place of birth/country	
1.4 Job title / previous occupation	<i>What has been your main professional occupation so far? Or what professional training have you begun?</i>
1.5 Last place of residence in Ukraine	
1.6 Current place of residence in Germany	
1.7 Phone number (Please enter a German mobile number if possible)	
1.8 Email address	
1.9 Your postal address in Germany, if available. *	
1.10 c/o	

Executed by



Funded by



1.11 Street	
1.12 Post Code/Zip	
1.13 Town/City	

*Please provide an address, where you can receive mail. This can also be the address of the library or archive you are working with for the scholarship.

2. Details on the library or archive for cooperation

(If you do not have a host institution yet, you can skip this point.)

2.1 Name of the library or archive	
2.2 Name of your contact person	
2.3 Email of your contact person	
2.4 Postal address if known	
2.5 Street	
2.6 Post Code/Zip	
2.7 Town/City	

3. Bank details for the transfer of the scholarship*

3.1 Account holder	
3.2 Bank institute / bank name	
3.3 IBAN	
3.4 If you do not have a bank account in Germany, please let us know how you can receive payments.	

***If possible, please provide us with details of a bank account in Germany or another EU member state.**

4. Project description

4.1.Title (optional) Please state a title or working title for your project. <i>(will be used for publishing on the website)</i>
4.2.Statement of intent (mandatory) Please describe the project or idea that you want to work on through the scholarship. Please also tell us what motivated you to pursue your project or idea.
4.3.Type of project (mandatory) - Library work - Archive work - Research (idea) & enquiry - IT, digitization, data management - Translation - Journalism - Cultural programme & events - Science & research - Knowledge & skills sharing and training programmes - Artistic-creative work / project - Language learning and tutoring / coaching - Other: _____

4.4. Your cooperation with the library or archive (mandatory)

How would you like to make use of the library or archive. Or how would you like to work with your host library or archive? What role does the library or archive play in your project or in the realization of your idea?

5. Funding

Only scholarships will be funded. The amount of the scholarship is 2000 euros per month for a possible maximum period from September to December 2022.

The scholarship serves the development of your project. Additional costs that may arise in your project and exceed the amount of the scholarship cannot be charged to the German Library Association or claimed as expenses.

6. Supporting Documents

Note: Only applications that are complete and include the necessary documents can be considered for a scholarship. Please upload the following documents in the online form. You can also upload screenshots or photos

- Proof of your identity (identity card, passport) (*mandatory*)
- Proof of exit from Ukraine (exit stamp from Ukraine or entry stamp EU) (*mandatory*)
- Residence permit
in case of no attached document → comment field: In case of missing evidence of residence permit, please confirm that your place of residence is Germany.
- Short CV/resume (optional)
- Cooperation agreement of the library or archive (if available)
- Additional Uploads (if necessary)

7. Declarations and comments

7.1 Declaration of the applicant

- I understand that the maximum payment of the scholarship of 2000 euros is limited to the months of September to December 2022 (maximum funding amount 8000 euros). The scholarship is given for non-profit, non-commercial projects. Projects that are for commercial purposes cannot be funded.

- I confirm that I do not hold a full-time job (more than 15 hours per week).

If you hold a full-time job, can you interrupt it for the duration of the scholarship?:

- I confirm that I am not in receipt of any scholarships from other (German) institutions for the months from September until December 2022.

If you already receive a scholarship, please specify the amount of the scholarship and who is offering the scholarship?

7.2 Data provision / Data privacy policy

- I agree that my details provided in the application and the supplementary attachments (uploads) are stored, processed and transmitted by the dbv. This is necessary to process, check, approve, evaluate and publish the application.*
- I agree to make the following data available to the Federal Government Commissioner for Culture and the Media (BKM): name of the applicant, library/archive in cooperation, project title.*
- I agree that the BKM and the dbv may publish the following data: name of the applicant, library/archive in cooperation, project title.*
- I agree to the processing and transmission of the data to the BKM for statistical purposes.*

Note on data protection: You can refuse your consent or revoke it at any time with effect for the future or demand that the dbv delete corresponding data. If you refuse consent, your application cannot be processed.

If you have already received a scholarship contract by us in the event of revocation of the above consent, the scholarship contract must be cancelled.

The applicant shall inform the cooperation partners concerned about the use of the data described above. The statutory data protection provisions remain unaffected.

- I hereby declare that the information given in the form and the attached documents is correct and complete.

Date, signature